





# Christmas Tree Order Form

## NOBLE FIR

	Size	Regular Price	Quantity	Total Amount
	5 – 6 ft	\$1,440.00		
	6 – 7 ft	\$1,690.00		
	7 – 8 ft	\$1,810.00		
	8 – 9 ft	\$2,390.00		
	9 – 10 ft	\$3,690.00		
		Total :		

## DOUGLAS FIR

	Size	Regular Price	Quantity	Total Amount
	5 – 6 ft	\$980.00		
	6 – 7 ft	\$1,160.00		
	7 – 8 ft	\$1,470.00		
	8 – 9 ft	\$1,860.00		
	9 – 10 ft	\$2,750.00		
		Total :		

**Please send your order by fax to: 2151 0757, e-mail to: [purchasing@fcchk.org](mailto:purchasing@fcchk.org) or mail to:  
The Foreign Correspondents' Club, Hong Kong, North Block, 2 Lower Albert Road, Central, Hong Kong**

Name :		Membership No:	
Email:		Tel :	
Delivery Address :			
Expected Delivery:	Request to dispose:	<input type="checkbox"/> If YES, there will be additional \$350 per fir for final disposal	
Date: _____	<input type="checkbox"/> NO	Disposal Date: _____	Signature: _____
Time: _____ AM / PM*		Disposal Time: _____	

\* No Specific delivery time can be guaranteed, on AM (9 am – 1 pm) / PM (1 pm – 7 pm) for selection.

### Conditions

- Price includes fix wooden support stand with bucket.
- Free delivery service within Hong Kong Island and Kowloon area. Delivery charge of \$350 for New Territories and Sai Kung. Sorry that we are unable to provide service to remote islands.
- Free delivery service is limited to locations with vehicle access (no further than 30 feet step from the vehicle) and reachable by elevator. Otherwise \$50 will be charged for every 10 staircases and \$50 for every 30 feet step of walking distance.
- Additional \$350 disposal charge if final disposal is needed.
- Deliveries will commence between 1 – 18 December.
- Upon accept the delivery, members are deemed as agreed with the tree's condition. Any problems/issues must be notified the office within two working days.
- Change of delivery information, postpone or rescheduling delivery, must be notified to the office within one working day.
- Free delivery service FCC has no responsibility on any damages or liabilities made during the process of and after delivery.
- If free delivery service is unable to deliver the tree due to irrelevant delivery information or no answering at the delivery address, the second delivery is needed in result, a delivery charge will be applied (HK\$280 for Hong Kong Island and Kowloon, HK\$350 for New Territories).
- No cancellation or alteration on orders will be accepted after 14 November 2016.
- An order number will be provided **via email** upon receipt each order. If you do not receive it before the order deadline, please contact the Purchasing Department at Tel: 2521 1708 or email to [purchasing@fcchk.org](mailto:purchasing@fcchk.org).
- Order will be placed under regular price after the early bird order deadline.
- FCC has no responsibility on any damages or liabilities made during the process of and after delivery.
- The amount shown above will charge to your FCC membership account in **NOVEMBER 2016** while the additional charge will charge in **DECEMBER 2016**.

**Order Deadline: 12noon of Saturday, 12 November 2016**

FOR OFFICE USE ONLY

Order no:	Confirmation date:
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